Annex No 8 to the Guidelines for applicants of the open call “Supporting access to culture and strengthening cultural education” under the EEA financial mechanism programme “Culture” 2014-2021

**Checklist of project’s compliance with *de minimis* aid rules**

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| **1. Legal basis for financing** |
| Commission Regulation (EU) No 1407/2013 of 18 December 2013 on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to De Minimis Aid (OJ 2013 L 352, p. 1) (hereinafter – *De Minimis* Regulation) |

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| **2. Data on the application/ project**  |
| **Application/ project number**  |  |
| **Project title** |  |
| **Name of the Applicant / Project Promoter** |  |
| **Name of the Project Partner (-s)**  |  |

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| **3. Verification of the application/ project on the compliance with *De Minimis* Regulation**  |
| **Seq. No.**  | **Questions**  | **Result**  | **Comments** |
| **Yes** | **No** | **Not applicable** |
| 3.1. | Is the Applicant / Project Promoter / Partner engaged in activities in the fisheries and aquaculture sector governed by Regulation (EC) No. 104/2000 of 17 December 1999 on the common organisation of the markets in fishery and aquaculture products (OJ 2000 L 17, p. 22)? | [ ]  | [ ]  | [ ]  |  |
| 3.2. | Is the Applicant / Project Promoter / Partner engaged in activities of the primary production of agricultural products? | [ ]  | [ ]  | [ ]  |  |
| 3.3. | Is the Applicant / Project Promoter / Partner engaged in activities in the agricultural processing and marketing sector, when the amount of aid is determined according to the price or quantity of the products purchased from primary producers or products supplied to the market of respective undertakings? | [ ]  | [ ]  | [ ]  |  |
| 3.4. | Does the Applicant / Project Promoter / Partner operate in the agricultural processing and marketing sector, where aid depends on being partly or entirely passed on to primary producers? | [ ]  | [ ]  | [ ]  |  |
| 3.5. | Is the Applicant / Project Promoter / Partner engaged in export-related activities in third countries or in European Union Member States (i.e. activities are directly related to the quantities exported, the establishment and operation of the distribution network or other current expenses related to export activities? | [ ]  | [ ]  | [ ]  |  |
| 3.6. | Does the aid granted to the Applicant / Project Promoter / Partner depend on the consumption of domestic over imported goods? | [ ]  | [ ]  | [ ]  |  |
| 3.7. | If the Applicant / Project Promoter / Partner is also engaged in activities in sectors other than those specified in subclauses 3.1 - 3.4 hereof, where de minimis aid is not provided, but also in one or several sectors, where de minimis aid is granted, are appropriate measures (e.g. separation of areas of activities or costs) taken to ensure that no de minimis aid is granted for activities in the sectors referred to in subclauses 3.1 - 3.4 hereof? (*if applicable*) | [ ]  | [ ]  | [ ]  |  |
| 3.8. | Is (will) the aid be used to purchase road freight vehicles? | [ ]  | [ ]  | [ ]  |  |
| 3.9. | Is the total sum of de minimis aid granted to a single undertaking as it is defined in the *De Minimis* Regulation below (or will be above in a specific case after the provision of *de minimis* aid) EUR 200 000 in any period of three financial years? | [ ]  | [ ]  | [ ]  |  |
| 3.10. | If an undertaking (the Applicant / Project Promoter / Partner) is engaged in freight road transportation activities for hire or for a remuneration and in other activities, which are subject to the cap of EUR 200 000, is it ensured that the aid granted for freight road transportation activities does not exceed EUR 100 000 (one hundred thousand euros) and that *de minimis* aid is not used to purchase road freight vehicle? *(if applicable)* | [ ]  | [ ]  | [ ]  |  |
| 3.11. | Where two companies merge or acquire one another, is the total de minimis aid previously granted to any of the merging companies taken into account when calculating if a new de minimis aid to the new or acquiring company is below the respective cap? (*if applicable)* | [ ]  | [ ]  | [ ]  |  |
| 3.12. | If one company is split into two or more separate undertakings, is de minimis aid granted prior to the split attributable to the undertaking, which used it? If such attribution is not possible, is de minimis aid proportionally allocated on the basis of the carrying value of equity of the new companies at the effective date of the split? | [ ]  | [ ]  | [ ]  |  |
| 3.13. | Has the gross grant equivalent of the granted financing been properly calculated and is the provided de minimis aid transparent? (Article 4 of the De Minimis Regulation) | [ ]  | [ ]  | [ ]  | *(Specify the part of Article 4 of the De* *Minimis Regulation in accordance with which the granted de* *minimis aid is considered transparent).* |
| 3.14. | Is *de minimis* aid cumulated in accordance with the requirements of Article 5 of the De Minimis Regulation? | [ ]  | [ ]  | [ ]  |  |
| 3.15. | Does the granted De Minimis aid fall within the period of validity of the De Minimis Regulation? | [ ]  | [ ]  | [ ]  |  |

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| **4. Evaluation of the conformity of financing with the *De Minimis* Regulation**  |
| 4.1.  | Is the financing granted in line with the *De Minimis* Regulation?  | [ ]  | [ ]  |  |

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