Guidelines for the Applicants of the open call “Establishment of One Stop Centres for families and children” under the Programme “Health” of the European Economic Area Financial Mechanism 2014-2021

Annex 6

**METHODOLOGY FOR CALCULATING MONITORING INDICATORS**

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| **Indicator No** | **Indicator name** | **The target value of the program** | **Explanation of the indicator** | **MEASUREMENT OF THE INDICATOR** | | | | | | **Authority responsible for providing information / data to the CPMA** | |
|  |  |  |  | **Unit of measurement** | **Type of calculation** | **Method of calculation** | **Data source** | **Moment of achievement** |  | |
| **Outcome indicators** | | | | | | | | | | | |
| 1. | Number of beneficiaries of services provided[[1]](#footnote-2) | 9663 | An individual having received social basic services at the “One Stop" centre (the definition of basic social services is given in sub-clause 3.18 of the Guidelines). | Number | Entered | Individuals, who have received social basic services at the “One Stop” centre, are summed up | Primary sources - activity reports submitted by the Project Promoter.  Secondary sources - Project payment requests. | The indicator is measured continuously.  Data on the achievement of the indicator are collected at least once every six months according to the periodicity of submission of payment requests (PR).  The indicator is considered to have been achieved when the PR of the Project is approved. | Project Promoter | |
| 2. | Level of satisfaction of services provided (on a scale from 1 to 5) | 4 | Satisfaction with the services provided - evaluation of the services by the individuals having received the services | Scale from 1 to 5 | Entered | Research data is summed up | Primary sources - summaries of the surveys carried out by the Project Promoter.  Secondary sources - Project payment requests. | The indicator is measured continuously. Data on the achievement of the indicator are collected at least once a year according to the periodicity of submission of payment requests (PR).  The indicator is considered to have been achieved when the PR of the Project is approved. | Project Promoter | |
| **Output indicators** | | | | | | | | | | | |
| 1. | Number of “One stop” centres established ( based on existing infrastructure) | 2 | Number of the established “One Stop” centres | Number | Entered | All established “One Stop” centres are summed up | Primary sources - Project promoter's documents confirming the establishment of the “One Stop” centre.  Secondary sources - Project payment requests and project contracts | The indicator is measured continuously.  Data on the achievement of the indicator are collected at least once every six months according to the periodicity of submission of payment requests (PR).  The indicator is considered to have been achieved when the final PR of the Project is approved. | Project Promoter | |
| 2. | Number of staff trained in case management related to work with children and families | 20 | A professional working with children and families, who is trained to work with case management - who has completed at least 90 percent of the entire training programme and received a certificate. | Number | Entered | All employees working with children and families, having completed at least 90 percent of the entire training programme and received a certificate, are summed up | Primary sources - lists of training participants and summaries of training participants' certificates  Secondary sources - Project payment requests. | The indicator is measured continuously.  Data on the achievement of the indicator are collected at least once every six months according to the periodicity of submission of payment requests (PR).  The indicator is considered to have been achieved when the final PR of the Project is approved. | Project Promoter | |
| 3. | Number of parents who received parenting skills training | 100 | Parents having attended individual and/or group classes of parenting skills development (at least 70 percent). | Number | Entered | All parents, having attended at least 70 percent of all parenting skills development classes intended for them, are summed up. | Primary sources - lists of participants of classes.  Secondary sources - Project payment requests. | The indicator is measured continuously.  Data on the achievement of the indicator are collected at least once every six months according to the periodicity of submission of payment requests (PR).  The indicator is considered to have been achieved when the final PR of the Project is approved. | Project Promoter | |

**METHODOLOGY FOR CALCULATING INDICATORS FOR MONITORING THE IMPLEMENTATION OF BILATERAL COOPERATION**

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| **Indicator No** | **Name** | **Target value** | **Explanation of the indicator** | **MEASUREMENT OF THE INDICATOR** | | | | | **Authority responsible for providing information to the CPMA** |
|  |  |  |  | **Unit of measurement** | **Type of calculation** | **Method of calculation** | **Information source** | **Time** |  |
| **Bilateral outcome indicator** | | | | | | | | | |
| 1. | Level of satisfaction with the partnership (disaggregated by State type) | At least 4.5 and a positive change in baseline |  | Scale from 1 to 7 | Entered | Survey of all project promoters and / or partners | Primary sources - Survey conducted on behalf of the Financial Mechanism Office | Following the survey administered upon completion of the projects | FMO |
| 2. | Level of trust between entities of donor countries and entities of recipient countries (broken down by a country type) | At least 4.5 and a positive change in baseline |  | Scale from 1 to 7 | Entered | Survey of all project promoters and / or partners | Primary sources - Survey conducted on behalf of the Financial Mechanism Office | Following the survey administered upon completion of the projects | FMO |
| 3. | Share of cooperating organizations applying the knowledge gained in the partnership | 50% |  | Percent | Entered | Survey of all project promoters and / or partners | Primary sources - Survey conducted on behalf of the Financial Mechanism Office | Following the survey administered upon completion of the projects | FMO |
| **Bilateral output indicators** | | | | | | | | | |
| 1. | Number of participants from Beneficiary States in exchanges (disaggregated by gender, Donor State) | 20 | For exchanges taking place as physical mobilities, the duration should be at least two working days to be  considered as an “exchange”. “Participants” are those who completed such programmes/ activities.  For exchanges taking place online, the total combined duration of a set of activities should be at least 8 hours to be considered as an “exchange”. The individual activities considered under one exchange can be spread over  several days. | Number | Entered | All employees from Beneficiary countries participating in the exchange are counted | Primary sources - documents of the Project Promoter and / or partners (for example, lists of participants, business trip orders, etc.)  Secondary sources - payment requests | Data on the achievement of the indicator are collected at least once every six months according to the periodicity of submission of payment requests (PR).  The indicator is considered to have been achieved when the final PR of the Project is approved. | Project Promoter |
| 2. | Number of participants from Donor States in exchanges (disaggregated by gender, Donor State, type of exchange – physical or virtual) | 12 | For exchanges taking place as physical mobilities, the duration should be at least two working days to be  considered as an “exchange”. “Participants” are those who completed such programmes/ activities.  For exchanges taking place online, the total combined duration of a set of activities should be at least 8 hours to be considered as an “exchange”. The individual activities considered under one exchange can be spread over  several days. | Number | Entered | All employees from Donor countries participating in the exchange are counted | Primary sources - documents of the Project Promoter and / or partners (for example, lists of participants, business trip orders, etc.)  Secondary sources - payment requests | Data on the achievement of the indicator are collected at least once every six months according to the periodicity of submission of payment requests (PR).  The indicator is considered to have been achieved when the PR of the Project is approved. | Project Promoter |
| 3. | Number of projects involving cooperation with a Donor Project Partner (disaggregated by Donor State, type of exchange – physical or virtual) | 7 |  | Number | Entered | All projects implemented in partnership with partners of Donor countries are counted | Primary sources - partnership agreements and Project contracts.  Secondary sources - final payment request | Data on the achievement of the indicator are collected at least once every six months according to the periodicity of submission of payment requests (PR).  The indicator is considered to have been achieved when the PR of the Project is approved. | Project Promoter |

**METHODOLOGY FOR CALCULATING PROJECT CONTINUITY INDICATORS**

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| **Indicator No** | **Name** | **Target value** | **Explanation of the indicator** | **MEASUREMENT OF THE INDICATOR** | | | | | **Authority responsible for providing information to the CPMA** |
|  |  |  |  | **Unit of measurement** | **Type of calculation** | **Method of calculation** | **Information source** | **Time** |  |
| **Outcome indicator** | | | | | | | | | |
| 1. | Number of beneficiaries having received the mandatory services | The intended value shall be indicated by the applicant when submitting the application and shall provide information justifying such value | Number of individuals having received mandatory services during the project continuity period after the project has been implemented (the definition of the mandatory services is provided in point 3.9 of the Guidelines). | Number | Entered | Individuals having received mandatory services during the project continuity period after the project has been implemented are summed up | Sources - Summary reports of provided services submitted by the Project Promoter | Data on the achievement of the indicator are collected at least once a year for a period of 5 years after the end of the Project implementation | Project promoter |

1. The target value of the Health Programme, which is specified in this indicator, also includes the results of other programme measures - the call “Implementation of the Model of Well-being advisors”, the pre-defined project “Multidimensional approach to behavioural problems of children and young people through the implementation of the MDFT program”. The target value of the outcome indicator of the measure and call "Establishment of “One Stop” centre for families and children" - 300 individuals. [↑](#footnote-ref-2)